

Hatley Parish Council

Clerk to the Council: Kim Wilde, 36 Fairfield, Gamlingay, SG19 3LG
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MEETING NOTICE

Dear Sir/Madam/Councillors

I hereby give notice that an **Ordinary Meeting of Hatley Parish Council** is due to be held at **7.00pm on Tuesday 21st July 2026 in Hatley Village Hall**. All members of the Parish Council are hereby summoned for the purposes of considering and resolving upon the business to be transacted at the meeting, as set out hereunder. Members of the public are welcome to join the meeting.

K Wilde

K Wilde
Clerk and RFO to the Council
16th July 2026

AGENDA

1. Welcome and meeting protocol
2. To receive apologies for absence
3. Interests:
 - i. To receive declarations of interest
 - ii. To receive and consider dispensation applications for items on this agenda
4. To approve the minutes of the Annual Meeting of Hatley Parish Council that was held on Tuesday 19th May 2026. (Note: the agenda items were adjourned and the meeting immediately closed due to being inquorate)
5. To approve the minutes of the Extraordinary Meeting held on Tuesday 9th June 2026 (Note: this meeting repeated the agenda items that were due to be transacted at the Annual Meeting of Hatley Parish Council on Tuesday 19th May 2026)
6. To consider any matters arising
7. To open the meeting to electors for a maximum of ten minutes to enable them to address questions to the Parish Council
(*Questions relating to items not on the agenda shall not require a response or discussion until the following meeting. Each elector can speak for a maximum of 3 minutes only*)
8. To receive reports from the County and District Councillors
9. To formally record the revised terms to the Clerk's employment contract relating to mileage expenses, in line with the National Joint Council for Local Government Services and HMRC
10. Finance:
 - i. To receive details of income received in the period 01.04.26 to 30.06.26
 - ii. To reconcile the cashbook with the bank statement to 30.06.26
 - iii. To consider the following payments for approval:-
 - 1) *K Wilde* – Overtime payments for May and June
 - 2) *K Wilde* – Reimbursement for office supplies – £17.18
 - 3) *K Wilde* – Reimbursement for travel expenses February to July – £86.66
 - 4) *K Wilde* – Reimbursement for the replacement speed sign battery – £72.61

- 5) *LGS Services* – 2025/26 internal auditor's fee – £144.00
 - 6) *South Cambridgeshire District Council* – uncontested election fee – £75.00
 - 7) *Fire and Safety Solutions Ltd* – annual fire equipment inspection at the Village Hall – £50.40
 - 8) *M R L Astor* – Village Hall water rates 19.12.25 to 16.06.26 – £54.63
 - 9) *K Wilde* – Salary payments for July, August and September 2026
 - 10) *Mrs Cooper* – Reimbursement for supplies purchased for the Hatley community event held in May 2026 (Petty Cash) – £54.63
 - 11) *O2* – Mobile phone contract D/D – £25.67 15.06.26 and £25.67 15.07.26
 - 12) *BT* – Village Hall broadband D/D – £54.74 26.05.26, £30.94 24.06.26, and £38.34 (bill dated 09.07.26)
 - 13) *Octopus Energy* – Village Hall electricity D/D – £19.96 16.06.26 and £5.54 09.07.26
11. Planning:
 - i. To consider planning application reference **26/02181/OUT**, being an outline application for the erection of 1 No. self build / custom build dwelling with all matters reserved except for access at land lying to the north east of 15 East Hatley SG19 3JA
 - ii. To receive any other planning updates
 12. Parish Councillor Vacancies:
 - i. To consider any applications received for the two vacant seats
 - ii. To co-opt to fill the first Parish Councillor vacancy
(The Parish Council may resolve under section 1 of the Public Bodies (admission to meetings) Act 1960 to temporarily exclude the press and public and ask that they withdraw from the meeting, should matters relating to 12.ii require the discussion of personal attributes which may be considered to be prejudicial to the public interest)
 13. Highways and Speeding:
 - i. To receive updates relating to Speedwatch
 - ii. To receive updates on the speed monitoring sign
 - iii. To consider the placement of a mirror on the highway in Main Street at the East Hatley junction to improve visibility for road users
 - iv. To consider any other highways matters
 14. Village Hall:
 - i. To receive a summary of recent hall hire and future bookings
 - ii. To consider any maintenance issues or other areas for improvement
 15. Play Area:
 - i. To receive the monthly inspection reports for the play equipment and consider any action required
 - ii. To receive an update on the embankment slide project and an estimation of costs
 - iii. To consider recent anti-social behaviour in the play area
 - iv. To consider other matters relating to the play area
 16. Public Access Defibrillator:
 - i. To confirm receipt of the record book and subsequent update of The Circuit
 - ii. To consider any other matters relating to the defibrillator
 17. To receive an update relating to the website
 18. To consider any matters relating to Climate Action
 19. To receive an update and discuss any future plans relating to community events
 20. To receive correspondence and public communications:
 - i. Request by resident for signage aimed at dog walkers using the public rights of way in East Hatley
 - ii. SCDC – Housing Help

21. Churches:

- i. To receive an update on St Denis' Church
- ii. To receive an update on Hatley St George Church

22. To agree the time and date of the next meeting: **7.00pm on 20th October 2026**

23. To note the time of meeting closure