

Hatley Parish Council

Clerk to the Council: Kim Wilde, 36 Fairfield, Gamlingay, SG19 3LG
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MEETING NOTICE

Dear Sir/Madam/Councillors

I hereby give notice that an **Ordinary Meeting of Hatley Parish Council** is due to be held at **7.00pm on Tuesday 17th March 2026 in Hatley Village Hall**. All members of the Parish Council are hereby summoned for the purposes of considering and resolving upon the business to be transacted at the meeting, as set out hereunder. Members of the public are welcome to join the meeting.

K Wilde

K Wilde
Clerk and RFO to the Council
12th March 2026

AGENDA

1. Welcome and meeting protocol
2. To receive apologies for absence
3. Interests:
 - i. To receive declarations of interest
 - ii. To receive and consider dispensation applications for items on this agenda
4. To approve the minutes of the Ordinary Meeting of Hatley Parish Council held on Tuesday 20th January 2026
5. To consider any matters arising
6. To open the meeting to electors for a maximum of ten minutes to enable them to address questions to the Parish Council
(Questions relating to items not on the agenda shall not require a response or discussion until the following meeting. Each elector can speak for a maximum of 3 minutes only)
7. To receive reports from the County and District Councillors
8. To consider CAPALC's affiliation pack for 2025-26
9. To consider the appointment of LGS Services for the 2024-25 internal audit
10. Finance:
 - i. To receive details of income received in the period 01.01.26 to 28.02.26
 - ii. To consider the following payments for approval:
 - 1) *Abacus Oil Experts* – Village Hall boiler service – £290.88
 - 2) *CAPALC* – Code of Conduct training fee – £45.00
 - 3) *K Wilde* – Overtime payment for January and February 2026
 - 4) *HMRC* – PAYE for overtime payment
 - 5) *K Wilde* – March salary payment
 - 6) *HMRC* – PAYE March salary payment
 - 7) *CAPALC* – Affiliation and DPO fees 2026-2027 – £237.57
 - 8) *O2* – Mobile phone contract D/D – £23.84 16.02.26 and £16.03.26
 - 9) *BT* – Village Hall broadband D/D – £39.01 23.02.26 and 23.03.26
 - 10) *Octopus Energy* – Village Hall electricity D/D – £10.92 16.02.26 and £11.22 on 16.03.26

11. To consider CAPALC's affiliation pack for 2026-27
12. To consider the appointment of LGS Services for the 2025-26 internal audit
13. To note the election process ahead of the Parish Council Election on 7th May 2026
14. Hatley Village Association:
 - i. To receive the outstanding report for December 2025
 - ii. To receive notice of all HVA members standing down
 - iii. To consider the future of the HVA and its finances
 - iv. To consider opportunities for future community events
15. Highways and Speeding:
 - i. To receive an update from the Speedwatch team
 - ii. To consider Speedwatch signage for the parish
 - iii. To receive an update for the speed monitoring sign
16. To consider any matters or updates relating to Planning
17. Village Hall:
 - i. To receive a summary of recent hall hire and future bookings
 - ii. To consider any maintenance issues or spending requirements
18. Play Area:
 - i. To receive the monthly inspection report for the play equipment and consider any action required
 - ii. To receive updates on the Play Tower project if available
 - iii. To consider other matters relating to the play area
19. Public Access Defibrillator:
 - i. To receive the updated record book
 - ii. To consider any other matters relating to the defibrillator
20. Website:
 - i. To receive an update on changes to the website team including training
 - ii. To consider best practice for sharing information via social media
21. Climate Action:
 - i. To receive an update from the CAG meeting
 - ii. To consider new members for CAG from Hatley
22. Community Litter Pick:
 - i. To note the event date of Sunday 22nd March
 - ii. To consider holding events more than twice a year or on an ad-hoc basis using Parish Council owned equipment
 - iii. To receive an update on the suggested purchase of hi vis jackets
23. To receive an update on SCDC's 'Roaming E-waste Recycling Bin'
24. To consider correspondence received:
 - i. SCDC – Improving the High Street funding
 - ii. Cambridgeshire County Council – Easter Holiday Activities and Food (HAF) Programme
 - iii. East Anglia Region Really Useful Family History Show
25. To consider public consultations:
 - i. Cambridgeshire and Peterborough Local Government Reorganisation (LGR)
 - ii. Government proposal for a Development Corporation for Greater Cambridge
 - iii. Gamlingay Parish Council's Biodiversity Audit Consultation
26. Churches:
 - i. To receive an update on St Denis' Church
 - ii. To receive an update on Hatley St George Church
27. To receive an update from Neighbourhood Watch
28. To agree the time and date of the next meeting: **Annual Parish Meeting 7.00pm on Tuesday 19th May 2026, immediately followed by the Annual General Meeting of Hatley Parish Council**
29. To note the time of meeting closure