

Hatley Parish Council

Clerk to the Council: Kim Wilde, 36 Fairfield, Gamlingay, SG19 3LG
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MEETING NOTICE

Dear Sir/Madam/Councillors

I hereby give notice that an **Ordinary Meeting of Hatley Parish Council** is due to be held at **7.00pm on Tuesday 20th January 2026 in Hatley Village Hall**. All members of the Parish Council are hereby summoned for the purposes of considering and resolving upon the business to be transacted at the meeting, as set out hereunder. Members of the public are welcome to join the meeting.

K Wilde

K Wilde
Clerk and RFO to the Council
15th January 2026

AGENDA

1. Welcome and meeting protocol
2. To receive apologies for absence
3. Interests:
 - i. To receive declarations of interest
 - ii. To receive and consider dispensation applications for items on this agenda
4. To approve the minutes of the Ordinary Meeting of Hatley Parish Council held on Tuesday 21st October 2025
5. To approve the minutes of the Extraordinary Meeting of Hatley Parish Council held on Tuesday 18th November 2025
6. To approve the minutes of the Extraordinary Meeting of Hatley Parish Council held on Tuesday 16th December 2025
7. To consider any matters arising
8. To open the meeting to electors for a maximum of ten minutes to enable them to address questions to the Parish Council
(Questions relating to items not on the agenda shall not require a response or discussion until the following meeting. Each elector can speak for a maximum of 3 minutes only)
9. To receive reports from the County and District Councillors
10. Finance:
 - i. To receive details of income received in the period 01.10.25 to 31.12.25
 - ii. To note the Clerk's successful application for a bursary from SLCC Cambs Branch, to support the purchase of Local Council Administration (14th ed.)
 - iii. To reconcile the cashbook with the bank statement to 31.12.25
 - iv. To consider the following payments for approval:
 - 1) *Mark Harrod Ltd* – Football goalpost socket - £66.00
 - 2) *K Wilde* – Reimbursement for Village Hall heating oil – £298.73
 - 3) *SLCC* – Local Council Administration 14th edition – £149.40
 - 4) *K Wilde* – Reimbursement for office stationery and travel costs July 2025 to January 2026 – (tbc at meeting)

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- 5) *K Wilde* – Reimbursement for Microsoft Office annual licence fee – £84.99
- 6) *SLCC* – Clerk’s annual membership fee – £116.00
- 7) *K Wilde* – Overtime payment for December 2025
- 8) *HMRC* – PAYE for overtime payment December 2025
- 9) *K Wilde* – January and February salary payments
- 10) *HMRC* – PAYE January and February salary payments
- 11) *O2* – Mobile phone contract D/D – £23.84 16.12.25 and 16.01.26
- 12) *BT* – Village Hall broadband D/D – £39.01 23.12.25 and 23.01.26
- 13) *Octopus Energy* – Village Hall electricity D/D – £18.44 16.12.25 and £22.30 16.01.26
11. To consider and approve the budget and precept for 2026-27
12. To note Hatley Parish Council’s election date and requirements for applicants
13. To receive a report from Hatley Village Association
14. Highways and Speeding:
 - i. To receive an update relating to Speedwatch
 - ii. To receive an update for the speed monitoring sign
15. To consider any matters or updates relating to Planning
16. Village Hall:
 - i. To receive a summary of recent hall hire and future bookings
 - ii. To note the Coffee Mornings are no longer running and volunteers needed
 - iii. To consider any maintenance issues or spending requirements
 - iv. To agree upon a new electricity tariff with Octopus Energy
17. Play Area:
 - i. To receive the monthly inspection reports for the play equipment and consider any action required
 - ii. To note receipt of the new football goal post socket to be installed
 - iii. To receive updates on the Play Tower project if available
 - iv. To consider other matters relating to the play area
18. Public Access Defibrillator:
 - i. To receive the updated record book
 - ii. To consider any other matters relating to the defibrillator
19. To consider support for the Webmaster for both the council and community pages
20. To consider the first draft of a new I.T. policy
21. To consider any matters relating to Climate Action
22. Community Litter Pick:
 - i. To agree a date for the next event (March 2026)
 - ii. To consider the purchase of hi-vis sashes for use by volunteers
23. To consider correspondence received:
 - i. SCDC – Covid-19 ‘Day of Reflection’ 8th March, memorial tree and plaque
 - ii. SCDC – Six free trees scheme extended to February
 - iii. SCDC – Seeking locations for the ‘Roaming e-waste pink recycling bin’
24. To consider public consultations:
 - i. Greater Cambridge’s Local Plan, deadline 30.01.26
 - ii. Cambridgeshire and Peterborough Local Government Reorganisation (LGR) due to start in early February
25. Churches:
 - i. To receive an update on St Denis’ Church
 - ii. To receive an update on Hatley St George Church
26. To agree the time and date of the next meeting: **7.00pm on Tuesday 17th March 2026**
27. To note the time of meeting closure