

# Hatley Parish Council

Clerk to the Council: Kim Wilde, 36 Fairfield, Gamlingay, SG19 3LG  
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## MEETING NOTICE

Dear Sir/Madam/Councillors

I hereby give notice that an **Ordinary Meeting of Hatley Parish Council** is due to be held at **7.00pm on Tuesday 21st January 2025 at Hatley Village Hall**. All members of the Parish Council are hereby summoned for the purposes of considering and resolving upon the business to be transacted at the meeting, as set out hereunder. Members of the public are welcome to join the meeting.

*K Wilde*

K Wilde  
Clerk and RFO to the Council  
16th January 2025

### AGENDA

1. Welcome and meeting protocol
2. To receive apologies for absence
3. Interests:
  - i. To receive declarations of interest
  - ii. To receive and consider dispensation applications for items on this agenda
4. To approve the minutes of the Ordinary Meeting of Hatley Parish Council held on Tuesday 15th October 2024
5. To approve the minutes of the Extraordinary Meeting of Hatley Parish Council held on Monday 25th November 2024
6. To consider any matters arising
7. To open the meeting to electors for a maximum of ten minutes to enable them to address questions to the Parish Council  
*(Questions relating to items not on the agenda shall not require a response or discussion until the following meeting. Each elector can speak for a maximum of 3 minutes only)*
8. To receive reports from the County and District Councillors
9. Parish Councillor Vacancy
  - i. To receive an application for the office of Parish Councillor in relation to the final vacant seat
  - ii. To co-opt to fill the first Parish Councillor vacancy  
*(The Parish Council may resolve under section 1 of the Public Bodies (admission to meetings) Act 1960 to temporarily exclude the press and public and ask that they withdraw from the meeting, should matters relating to 9.ii require the discussion of personal attributes which may be considered to be prejudicial to the public interest)*
10. To note the acceptance of the revised terms of employment for the Clerk as agreed at the closed section of the Extraordinary meeting of Hatley Parish Council held on 25th November 2024

11. To receive details of income received in the period 01.10.24 to 31.12.24
12. To reconcile the cashbook with the bank statement to 31.12.24
13. To consider the following payments for approval:
  - i. *K Wilde* – Overtime payment for October and November 2024
  - ii. *H M Revenue and Customs* – PAYE for overtime payment October and November 2024
  - iii. *K Wilde* – Reimbursement for Village Hall heating oil – £309.23
  - iv. *K Wilde* – Reimbursement for annual Microsoft licence – £59.99
  - v. *K Wilde* – Travel expenses – £18.90
  - vi. *M R L Astor* – Village Hall water rates 04.06.24 to 02.12.24 – £49.38
  - vii. *K Wilde* – Salary payments for January and February 2025
  - viii. *H M Revenue and Customs* – PAYE for January and February 2025
  - ix. *O2* – Mobile phone November and December 2024 and January 2025 – £22.19 each month by D/D
  - x. *E.on Next* – Village Hall electricity 01.10.24 to 01.01.25 – £151.72 by D/D
  - xi. *BT* – Village Hall broadband October, November and December 2024 – £35.94 each month by D/D
14. To consider and approve the budget and precept for 2025/26
15. To consider responding to East West Rail’s latest non statutory consultation
16. Hatley Village Association:
  - i. To receive an update on recently held events and future events
  - ii. To receive details of the HVA’s payments, receipts, balance and stock held
  - iii. To receive details of the cash float held and cash to be banked
17. Highways and Speeding
  - i. To receive an update for the Local Highways Improvement (LHI) speed limit reduction project
  - ii. To receive any updates relating to Speedwatch or the speed monitoring sign
18. Planning:
  - i. To receive an update on planning application reference **24/04259/HFUL** for a two storey rear extension with Juliet balcony, rework of existing rear roof pitch, and alterations to fenestration at 53 East Hatley SG19 3JA
  - ii. To consider any other planning matters
19. Website:
  - i. To receive an update on the claim issued by Pixsy on 15th November 2024
  - ii. To consider transferring the ‘.gov.uk’ email addresses to a new service provider
  - iii. To consider also transferring the Hatley.info website domain to the same service provider as agreed under agenda item 18.ii
20. Village Hall:
  - i. To receive a summary of recent hall hire and future bookings
  - ii. To consider how to fill the caretaker role for the Village Hall
  - iii. To consider any maintenance issues
  - iv. To note the completion of the annual fire equipment assessment
21. Play Area:
  - i. To receive the monthly inspection reports for the play equipment and consider any action required
  - ii. To consider the preferred designs and costings for a replacement play tower
  - iii. To consider other matters relating to the play area
22. Public Access Defibrillator:
  - i. To receive the updated record book
  - ii. To consider any other matters relating to the defibrillator
23. To consider any matters relating to Climate Action
24. To consider a community litter pick event to be held in March 2025
25. To consider any correspondence received:
  - i. SLCC – Request for views on complex consultations

- ii. Cambridgeshire and Peterborough Combined Authority notice of the new 'Tiger' on demand bus service
- 26. To receive notice of public surveys, consultations, events and information:
  - i. SCDC – Harston Neighbourhood Plan
  - ii. SCDC – Stapleford and Great Shelford Neighbourhood Plan
  - iii. Cambridgeshire County Council – Stay Well Packs winter 2024/25
  - iv. Cambridgeshire and Peterborough police funding survey
- 27. Churches:
  - i. To receive an update on St Denis' Church
  - ii. To receive an update on Hatley St George Church
- 28. To agree the time and date of the next meeting: **7.00pm on Tuesday 18th March 2025**
- 29. To note the time of meeting closure