

Hatley Parish Council

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DRAFT Minutes of the Ordinary Meeting of Hatley Parish Council held in Hatley Village Hall on Tuesday 15th October 2024

PRESENT: Cllr Paul Kraus (Chair), Cllr Samantha Abbasi (Vice Chair), Cllr Harold Nickerson, Cllr Peter Hayward, Clerk to the Council Kim Wilde, County Cllr Sebastian Kindersley and two members of the public.

ACTION BY

1. WELCOME AND STATEMENT OF MEETING PROTOCOL
Welcome only by Cllr Kraus.
2. APOLOGIES FOR ABSENCE
None received.
3. NEW COUNCILLOR REQUIREMENTS
The Clerk confirmed receipt of Cllr Hayward's Acceptance of Office and the Register of Financial and Other Interests, the latter having been submitted to the South Cambs District Council.
4. INTERESTS
 - i. Declarations of interest: None received.
 - ii. Dispensation applications for items on this agenda: None received.
5. PREVIOUS MINUTES
The **Parish Council resolved to approve** the minutes of the Ordinary Meeting of Hatley Parish Council held on Wednesday 24th July 2024 and they were signed by the Chair.
6. MATTERS ARISING
A member of the public requested a correction of the information that was shared by another member of the public at the previous meeting in July relating to the expansion plans for London Luton Airport. Minute 6 of that July meeting states '*The member of the public reminded the Parish Council that the new route has been introduced ahead of the expansion of Luton Airport and therefore it is estimated that flights could be passing overhead every 3 to 5 minutes.*' Whilst that minute is a correct record of what was said at that meeting, the member of the public wanted it to be known that flights are actually estimated to pass over head every 2 to 3 minutes.
7. OPEN MEETING FOR MEMBERS OF THE PUBLIC TO ADDRESS QUESTIONS TO THE PARISH COUNCIL
None received.
8. COUNTY AND DISTRICT COUNCILLOR REPORTS
County Councillor Kindersley shared his report with the Parish Council ahead of the meeting and he also raised the following points:
 - Planned road closure on Croydon Hill for the period 6th November to 8th November for work by Cambridge Water.

- Planned road closure between East Hatley and Croydon Hill for the period 18th November to 29th November (8am to 6pm) subject to weather conditions.
- County Council meeting next Tuesday will include a discussion on the guided busway.
- The railway bridge on New Road, Gamlingay is subsiding due to the presence of badgers scooping out the sandy infill.

County Cllr Kindersley invited questions from the room.

A member of the public asked what his view was on the guided busway. He confirmed that he remains 'on the fence' awaiting full information. Cllr Abbasi commented on the speed of the buses, with fatalities and injuries being caused to pedestrians, but County Cllr Kindersley suggested the speed is fine providing the route operates in separation from pedestrians.

A member of the public enquired about the closure of Church Street, Gamlingay for resurfacing work. It was confirmed the work will take place overnight to keep disruption to a minimum. The Clerk queried the accessibility of consultations and surveys undertaken by the County Council, having struggled to find online information or up to date links relating to its forthcoming Big Commuter survey. County Cllr Kindersley agreed to look into this. There were no further questions and County Cllr Kindersley left the meeting.

9. PARISH COUNCILLOR VACANCY

The Clerk advised there has been no interest in the vacancy. The posters will be updated with a new deadline for applications to be received ahead of the next ordinary meeting in January.

10. CAPALC

- The Clerk shared with the Councillors the invitation to the AGM on 31st October 2024.
- A training session for the roles of Chair and Vice Chair is due to be held on 2nd November 2024. The Clerk will resend the email as requested by the Chair.
- Online Parish Councillor training is taking place on 9th November 2024. Cllr Hayward has agreed to participate and the Clerk has made the booking online, with the payment still due.

Clerk/
Cllr
Hayward

11. INCOME RECEIVED 01.07.24 TO 30.09.24

There were nine receipts relating to hall bookings (including monies for future hire) and £115 was handed over for banking by the HVA.

12. RECONCILIATION OF THE CASHBOOK WITH THE BANK STATEMENT FOR THE PERIOD 01.07.24 TO 30.09.24

The September bank statement and cashbook were shared with the Parish Councillors ahead of the meeting. The difference is explained by two uncleared cheques. The **Parish Council resolved to approve** the reconciliation of the finances.

13. PAYMENTS FOR APPROVAL

The **Parish Council resolved to approve** the following payments:

- K Wilde* – Reimbursement for Tanya Batteries speed sign battery – £72.69
- CAPALC – Councillor training 09.11.24 PH - £75.00

- iii. *K Wilde* – Reimbursement for purchase of Village Hall drinks chiller – £514.80
 - iv. *K Wilde* – Purchases and travel expenses to October 2024 – £21.37
 - v. *K Wilde* – Overtime payment July 2024
 - vi. *H M Revenue and Customs* – PAYE payment for overtime July 2024
 - vii. *K Wilde* – Salary payments for October, November and December 2024
 - viii. *H M Revenue and Customs* – PAYE payments for October, November and December 2024
 - ix. *O2* – Mobile phone – Direct Debits: £22.19 on 14.08.24, £22.19 on 13.09.24 and £22.19 on 14.10.24
 - x. *BT* – Village Hall broadband – Direct Debits: £35.94 on 27.08.24 and £35.94 on 24.09.24
 - xi. *E.on Next* – Village Hall electricity 01.04.24 to 30.09.24 – Direct Debit: £90.42 on 16.10.24
14. **BANK MANDATE AMENDMENT** Clerk/
Cllr Kraus/
Cllr Abbasi
- The **Parish Council resolved to amend** the bank mandate to include both Cllr Kraus and Cllr Abbasi as bank signatories.
15. **HIGHWAYS AND SPEEDING**
- i. The Clerk confirmed the public consultation organised by County Council Highways closed on 23rd September with no objections to the proposed speed limit reduction to 30 mph in Hatley St. George. No further information is available at this time .
 - ii. The **Parish Council resolved to approve** the purchase of 100 wheelie bin stickers showing a 30 mph speed limit sign, to allow residents to place these over the top of their existing 40 mph wheelie bin stickers. The stickers will be available to all residents who wish to use them in the relevant locations. Clerk
 - iii. The Clerk confirmed having taken delivery of the new battery for the speed monitoring sign, which has been handed over to Cllr Kraus. The Clerk was asked to contact South Cambs Police to make enquiries about their continued absence in Hatley relating to speeding issues, despite their presence across other parts of the district for this purpose. Clerk
16. **VILLAGE HALL**
- i. The Clerk provided a summary of recent hire and future bookings. Hall hire is low but fortunately a high proportion of commercial bookings are helping to push the income higher than would be expected each month.
 - ii. The Clerk confirmed there has been no progress since July with the County Council regarding their interest in using the hall to help meet the expected demand for pre-school provision in the area. The Clerk will make contact with the County Council later this month with the aim of seeking further information to help the Councillors reach a decision. Clerk
 - iii. The Councillors reviewed the various quotations provided by the Clerk for a new contract for the electricity supply at the Village Hall. It was agreed that more information should be sought from Octopus Energy in relation to their security Clerk

deposit. The **Parish Council resolved to approve** the acceptance of the 'green energy' one year business contract with Octopus, providing the additional information is agreeable, as this offering excluded daily standing charges. The Clerk has the Direct Debit form prepared for signing.

- iv. The Clerk reminded the Councillors of their agreement in July to purchase and install two new car parking signs outside the village hall. However the landlord would prefer just one sign and for it to be located on the front of the wooden bin compound. The Councillors accepted this suggestion. The Clerk will make a dummy sign to determine the ideal size to purchase (A2 or A3). Clerk
- v. The Clerk discussed current and future use of the storage area behind the bar as a new regular hirer has requested using this area to store musical equipment. The Parish Council was satisfied with the request and the Clerk will discuss a potential storage fee and terms with that hirer. Clerk

17. HATLEY VILLAGE ASSOCIATION

- i. The Chair of the HVA was due to provide a report but it was unavailable at this time. The Clerk confirmed the HVA held a Harvest Festival event earlier in the month and one or two events are also due in in the Christmas period
- ii. There has been no further update or handover of stock or monies, though it is known there were some takings at the Harvest Festival event. Much of the stock is now out of date or will be by the year end.
- iii. The Clerk confirmed the HVA has agreed to contribute 50% of the purchase cost (£214.50 exc. VAT) of the new drinker chiller for the bar at the Village Hall.

18. PLAY AREA

- i. Cllr Abbasi apologised for not having been able to undertake the play equipment inspection at the end of September. The Clerk has been over to the play area a number of times, confirming that all seemed fine. The Clerk will undertake her official inspection by the end of October. Clerk
- ii. The Clerk shared seven examples of play equipment that could be purchased to replace the wooden play tower. The quotations were received 12 months ago and therefore the prices may now be outdated. However they still served a purpose by allowing the comparison of designs in differing price bands. The Clerk asked the Councillors to review the designs in their own time and to individually confirm their order of preference by email. The Clerk will then collate the responses to determine the top three designs for which new quotes can be obtained, and to allow thoughts on funding requirements. All
- iii. The Clerk shared a photo of the ground in front of the goalpost which is now without grass and prone to muddy puddles due to play. The Clerk will seek advice from experts as to what matting, if any, could be used to improve this issue, ideally allowing the grass to grow through. Relocating the goalpost would require the approval of the landowner and Clerk

also the purchase of new bases to be concreted into the ground. The Clerk will look into all options and report back.
iv. There were no other matters raised.

19. WEBSITE

- i. The Clerk questioned whether Cllr Haywards new email address was in use and the Chair confirmed the set up still needs to be completed. The Clerk shared details of a communication received from Nominet advising that a new registrar should be sought for the ongoing provision of the .gov.uk council emails. Hostpresto has also confirmed this requirement.
- ii. The **Parish Council resolved to transfer** the .gov.uk domain to an approved registrar. The Clerk will seek a recommendation from Nominet as well as other available reviews before taking action. The transfer cost is expected to be £25 plus VAT.

Chair/
Cllr
Hayward

Clerk

20. PLANNING

There were no applications or updates to consider.

21. PUBLIC ACCESS DEFIBRILLATOR

- i. The record book update has been received by the Clerk.
- ii. There were no other matters to consider.

22. CLIMATE ACTION

The Clerk shared details of the Local Climate Action Conference and the Local Climate Action Fair, both being held on Tuesday 19th November 2024 in Cambourne. A member of the public reminded the Councillors of the forthcoming Repair Café being held on the 2nd November 2024 in Gamlingay, with some bookable slots still available. Feedback was also shared regarding the Climate Action Group's stall at the Gamlingay Show in September, where people were given the opportunity to vote for their project or solution to help tackle climate change, with making cycling easier being the top response. The stall was surrounded by hay bales collected from the churchyards in East Hatley and Gamlingay. The Wildlife Trust will no longer be offering routine events in this area, with Paxton Pitts and Cambourne being the closest options for local residents.

23. COMMUNITY LITTER PICK

The litter pick will be held at 10.30am on Sunday 20th October 2024. The equipment has been delivered by South Cambs District Council and will be available outside the village shop /post office for use by volunteers. The Clerk will request that the names of volunteers are recorded for insurance purposes only.

Clerk

24. CORRESPONDENCE RECEIVED

- i. MAGPAS request for funding
The Parish Council noted the requested but will not be making a donation at this time.
- ii. EAAA request for funding
The Parish Council noted the requested but will not be making a donation at this time.
- iii. Cambs County Council 'COPE' service to help tackle isolation, details shared.

- iv. Lithium ion battery safety bill
The Parish Council agreed to provide support as requested.

Clerk

25. PUBLIC SURVEYS

- i. The Clerk share details of the Luton Airport Airspace and Noise week, from 14th to the 17th of October 2024.
A member of the public shared details of the extension to the consultation on the airport's expansion plans, which now has a deadline of 3rd January 2025.
- ii. Statutory Youth Survey (ages 11-19 years) which has a closing date of 25th October 2024. Details have been shared on social media.
- iii. Cambridgeshire County Council's 'Big Commuter Survey' which has a closing date of 27th October 2024.
- iv. Shaping South Cambs District Council's corporate plan for 2025, which has a closing date of 29th October 2024.

26. CHURCHES

- i. St Denis' Church
A newsletter was shared ahead of the meeting, with the key news being the new windows that are due to be installed in 2026.
- ii. Hatley St George Church
No update was provided.

27. TIME AND DATE OF NEXT MEETING
7.00pm on Tuesday 21st January 2025

28. MEETING CLOSURE
The meeting closed at 8.22pm.