

Hatley Parish Council

Clerk to the Council: Kim Wilde, 36 Fairfield, Gamlingay, SG19 3LG
Email: clerk@hatley-pc.gov.uk Tel: 07591 346835 Website: www.hatley.info

MEETING NOTICE

Dear Sir/Madam/Councillors

I hereby give notice that an **Ordinary Meeting of Hatley Parish Council** is due to be held at **7.00pm on Tuesday 15th October 2024 at Hatley Village Hall**. All members of the Parish Council are hereby summoned for the purposes of considering and resolving upon the business to be transacted at the meeting, as set out hereunder. Members of the public are welcome to join the meeting.

KLWilde

K Wilde
Clerk and RFO to the Council
10th October 2024

AGENDA

1. Welcome and meeting protocol
2. To receive apologies for absence
3. To confirm receipt of the Acceptance of Office and Register of Financial and Other Interests from Cllr Hayward
4. Interests:
 - i. To receive declarations of interest
 - ii. To receive and consider dispensation applications for items on this agenda
5. To approve the minutes of the Ordinary Meeting of Hatley Parish Council held on Wednesday 24th July 2024
6. To consider any matters arising
7. To open the meeting to electors for a maximum of ten minutes to enable them to address questions to the Parish Council
(Questions relating to items not on the agenda shall not require a response or discussion until the following meeting. Each elector can speak for a maximum of 3 minutes only)
8. To receive reports from the County and District Councillors
9. To receive an update on the Parish Councillor vacancy
10. CAPALC:
 - i. Invitation to the AGM on 31st October 2024
 - ii. Chair and Vice Chair training on 2nd November 2024
 - iii. Parish Councillor training on 9th November 2024
11. To receive details of income received in the period 01.07.24 to 30.09.24
12. To reconcile the cashbook with the bank statement to 30.09.24
13. To consider the following payments for approval:
 - i. *K Wilde* – Reimbursement for Tanya Batteries speed sign battery – £72.69
 - ii. *CAPALC* – Councillor training 09.11.24 PH - £75.00
 - iii. *K Wilde* – Reimbursement for purchase of Village Hall drinks chiller – £514.80
 - iv. *K Wilde* – Purchases and travel expenses to October 2024 – £21.37

Page 1 of 3

- v. *K Wilde* – Overtime payment July 2024
 - vi. *H M Revenue and Customs* – PAYE payment for overtime July 2024
 - vii. *K Wilde* – Salary payments for October, November and December 2024
 - viii. *H M Revenue and Customs* – PAYE payments for October, November and December 2024
 - ix. *O2* – Mobile phone – Direct Debits: £22.19 on 14.08.24, £22.19 on 13.09.24 and £22.19 on 14.10.24
 - x. *BT* – Village Hall broadband – Direct Debits: £35.94 on 27.08.24 and £35.94 on 24.09.24
 - xi. *E.on Next* – Village Hall electricity 01.04.24 to 30.09.24 – Direct Debit: £90.42 on 16.10.24
14. To consider changes to signatories for the bank mandate
15. Highways and speeding:
- i. To receive any updates on the Local Highways Improvement speed limit reduction project
 - ii. To consider purchasing 30mph wheelie bin stickers to replace the current 40mph stickers
 - iii. To consider any matters relating to Speedwatch and the mobile speed monitoring sign
16. Village Hall:
- i. To receive a summary of recent and future hall hire
 - ii. To receive an update on the request from County Council for the hall to be used as a preschool setting
 - iii. To consider quotations for a new electricity contract
 - iv. To receive an update on the proposed signage relating to non-hirers using the car park area
 - v. To consider any other matters relating to the hall
17. Hatley Village Association:
- i. To receive an update from the Chair on recent and future events
 - ii. To receive an update on the temporary handover of the finances, stock and cash held from the HVA to the Parish Council
 - iii. To record the approval by the HVA to contribute towards 50% of the purchase price of the new drink chiller for the hall bar area
18. Play area:
- i. To receive the monthly inspection reports for the play equipment and consider any action required
 - ii. To consider designs and costings for a replacement play tower
 - iii. To consider options for improvements to the ground in front of the football goalposts
 - iv. To consider any other matters relating to the play area
19. Website:
- i. To receive an update on the new ‘.gov.uk’ email addresses
 - ii. To consider any action that may be required for the continuation of the ‘.gov.uk’ email service
20. To receive any planning updates, if applicable
21. Public access defibrillator:
- i. To confirm receipt of the updated record book
 - ii. To consider any other matters relating to the defibrillator
22. Climate action:
- i. To note details of the Local Climate Action Conference 2024
 - ii. To note details of the Local Climate Action Fair
23. To finalise plans for the Hatley litter pick taking place on Sunday 20th October 2024
24. To consider any correspondence received:
- i. MAGPAS request for funding
 - ii. EAAA request for funding

- iii. Cambs County Council – COPE
 - iv. Lithium ion battery safety bill
25. To receive notice of public surveys, consultations and events:
- i. Luton Airport Airspace and Noise week 14th to the 17th of October 2024
 - ii. Statutory Youth Survey (ages 11-19 years) – closing date 25th October 2024
 - iii. Cambridgeshire County Council's 'Big Commuter Survey' – closing date 27th October 2024
 - iv. Shaping South Cambs District Council's corporate plan for 2025 – closing date 29th October 2024
26. Churches:
- i. To receive an update on St Denis' Church
 - ii. To receive an update on Hatley St George Church
27. To agree the time and date of the next meeting: **7.00pm on Tuesday 21st January 2025**
28. To note the time of meeting closure