

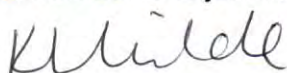
# Hatley Parish Council

Clerk to the Council: Kim Wilde, 36 Fairfield, Gamlingay, SG19 3LG  
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## MEETING NOTICE

Dear Sir/Madam/Councillors

I hereby give notice that an **Ordinary Meeting of Hatley Parish Council** is due to be held at **7.00pm on Wednesday 24th July 2024 at Hatley Village Hall**. All members of the Parish Council are hereby summoned for the purposes of considering and resolving upon the business to be transacted at the meeting, as set out hereunder. Members of the public are welcome to join the meeting.



K Wilde  
Clerk and RFO to the Council  
19th July 2024

### AGENDA

1. Welcome and meeting protocol
2. To receive apologies for absence
3. Interests:
  - i. To receive declarations of interest
  - ii. To receive and consider dispensation applications for items on this agenda
4. To approve the minutes of the Annual General Meeting of Hatley Parish Council held on Tuesday 21st May 2024
5. To consider any matters arising
6. To open the meeting to electors for a maximum of ten minutes to enable them to address questions to the Parish Council  
*(Questions relating to items not on the agenda shall not require a response or discussion until the following meeting. Each elector can speak for a maximum of 3 minutes only)*
7. To receive reports from the County and District Councillors
8. Parish Councillor Vacancies
  - i. To receive notice of a second vacant seat resulting from compliance with Section 85 (1) of the Local Government Act 1972 whereby the Council, with much regret, is not permitted to retrospectively approve Cllr Astor's continued absence from meetings due to unforeseen personal circumstances
  - ii. To receive a written application for the office of Parish Councillor in relation to the first vacant seat
  - iii. To invite the candidate to discuss the application or ask questions, if applicable
  - iv. To co-opt to fill the first Parish Councillor vacancy  
*(The Parish Council may resolve under section 1 of the Public Bodies (admission to meetings) Act 1960 to temporarily exclude the press and public and ask that they withdraw from the meeting, should matters relating to 8.iv require the discussion of personal attributes which may be considered to be prejudicial to the public interest)*
9. To receive details of income received in the period 01.04.24 to 30.06.24
10. To reconcile the cashbook with the bank statement to 30.06.24

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11. To consider the following payments for approval:
  - i. *A Wood* – Return of hall hire damage deposit – £50.00
  - ii. *K Wilde* – Overtime payment May 2024
  - iii. *H M Revenue and Customs* – PAYE for May overtime payment
  - iv. *LGS Services* – Annual internal audit fee – £114.00
  - v. *M R L Astor* – Village Hall water rates – £48.67
  - vi. *K Wilde* – Reimbursements for purchases – £35.23
  - vii. *K Wilde* – Travel expenses April to July – £21.33
  - viii. *K Wilde* – Salary payments for July, August and September 2024
  - ix. *H M Revenue and Customs* – PAYE payments for July, August and September 2024
  - x. *O2* – Mobile phone contract – Direct Debits £22.19 on 13.06.24 and £22.19 on 14.07.24
  - xi. *BT* – Village Hall broadband – Direct Debits £45.48.19 on 03.05.24, £35.94 on 23.05.24, £35.94 on 24.06.24 and £35.94 on 24.07.24
  - xii. *E.on Next* – Village Hall electricity 01.04.24 to 30.06.24 – Direct Debit £86.22 on 16.07.24
12. Highways and Speeding
  - i. To consider a revised proposal from County County Highways for the East Hatley section of the Local Highways Improvement speed limit reduction project
  - ii. To consider any matters relating to Speedwatch and the mobile speed monitoring sign
13. Village Hall:
  - i. To receive a summary of recent hall hire and future bookings
  - ii. To consider the request from County Council for the hall to be used as a preschool setting
  - iii. To reconsider the purchase of a new chiller for the bar area
  - iv. To receive an update on the waste bin located outside the hall
  - v. To consider signage relating to non-hirers using the car park area
  - vi. To consider any other matters relating to the Village Hall
14. Hatley Village Association:
  - i. To receive an update from the Chair on recent events and the future of the HVA
  - ii. To receive details relating to the temporary handover of the finances, stock and cash held from the HVA to the Parish Council
15. Play Area:
  - i. To receive the monthly inspection reports for the play equipment and consider any action required
  - ii. To consider any other matters relating to the play area
16. To receive any planning updates, if applicable
17. Public Access Defibrillator:
  - i. To confirm receipt of the updated record book
  - ii. To consider any other matters relating to the defibrillator
18. To consider any matters relating to climate action
19. To consider dates for a community litter pick in the autumn
20. To consider any correspondence received:
  - i. London Luton Arrivals Airspace Change (AD6) – Post Implementation Review
  - ii. The Safety of Electric-Powered Micromobility Vehicles and Lithium Batteries Bill
21. Churches:
  - i. To receive an update on St Denis' Church
  - ii. To receive an update on Hatley St George Church
22. To agree the time and date of the next meeting: **7.00pm on Tuesday 15th October 2024.**
23. To note the time of meeting closure