

Hatley Parish Council

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Minutes of the Ordinary Meeting of Hatley Parish Council held in Hatley Village Hall on Tuesday 19th July 2022

PRESENT: Cllr Micky Astor (Chair), Cllr Alan Pinney (Deputy Chair), Cllr Carole Cooper, Cllr Harold Nickerson, Clerk to the Council Nicola Pearce, County Councillor Sebastian Kindersley, District Councillor Heather Williams and three members of the public.

ACTION BY

1. APOLOGIES FOR ABSENCE
None received.
2. INTERESTS AND DISPENSATION APPLICATIONS
None received.
3. PREVIOUS MINUTES
Minutes of the Annual General Meeting of Hatley Parish Council held on Tuesday 31st May 2022 – approved and signed.
4. MATTERS ARISING
At the March meeting the possibility of a bench being purchased to commemorate the Platinum Jubilee was discussed. Cllr Cooper investigated – it was decided it was not viable. However, to commemorate the Jubilee, it was agreed Cllr Cooper would look into the purchase of a plaque which would dedicate one of the recently planted trees on the road between the Hatleys. Cllr: CC

The Council discussed the time taken for meeting minutes to be published. It was agreed that:
 - First draft will be available seven days from the meeting.
 - Comments and suggestions should be fed back within a further seven days for the Clerk to update the minutes.
 - The final minutes should available seven days after this. Once agreed by the Council, the minutes will be available to be published on the village website. Clerk and all Councillors
From the May 2022 agenda, we discussed Neighbourhood Watch – which Cllr Cooper will take over and organise a village NHW scheme. This is ongoing. Cllr: CC
5. QUESTIONS FROM THE PUBLIC
Could the footpaths in the village be swept (presently done twice a year) on a day when the rubbish carts are not in the village? District Cllr Williams will feed this request back to SCDC. D Cllr: HW
6. COUNTY AND DISTRICT COUNCILLOR REPORTS:
Cllr Kindersley shared a report ahead of the meeting which was discussed. He agreed to find out when the gullies were next due to be cleaned. C Cllr: SK

Cllr Williams informed the Council that SCDC's next full council meeting will be on 28th July and her report would be shared following this. She discussed the early bin collections due to the hot weather. She also made people aware of the 'assisted bin collections' that are available but not widely advertised. Members of the public can call the refuse team or apply online to request this service.

D Cllr: HW

Cllr Williams also detailed that there had been a change of personnel in planning enforcement – if anyone is struggling to get a response, please email her.

Cllr Williams also updated us on SCDC's finances: the 2019 accounts were completed on 29th March 2022 and the auditors are hoping to be completely caught up by 2023. Late completion of the audit had incurred extra costs for SCDC.

7. CHURCHES

A member of the public shared a report on St Denis' with the Council ahead of the meeting, which was discussed. It was asked that a request for volunteers for 'Friends of St Denis' be advertised on the website, which was agreed.

No report available for Hatley St George. Cllr Astor to contact Revd Hillary Young.

Cllr: MA

8. PLANNING

- i. Planning application 22/02711/HFUL 12 East Hatley, Cambridgeshire, SG19 3JA. Single storey and first floor rear extensions. **The Council supported this application.**
- ii. To receive any updates or information on local planning.
 - Permission 20/03582/CONDC Barn Farm, East Hatley, Cambridgeshire, SG19 3JA. Submission of details required by Condition 5 (Carbon emissions) of planning permission 20/03582/S73: **discharge condition in full 1st April 2022.**

Clerk

9. SPEEDWATCH

Cllr Nickerson is organising a community Speedwatch group. He has received interest from seven volunteers. All equipment and training will be supplied.

Cllr: HN

10. HATLEY VILLAGE ASSOCIATION

To receive an update on the new toilets project. The project has been completed with the purchase and installation of shelving in each toilet. At the AGM meeting on 31st May, Councillors discussed purchasing a large mat for Hall's lobby area, to help keep the new floor tiles clean, and asked Peter Mann to investigate this and obtain prices – which he submitted via email on 22nd June. **Agreed by all that one should be purchased** – 180 x 120 cm from Screwfix for £49.99.

Clerk

11. PLAY AREA AND VILLAGE ENHANCEMENTS

- i. To receive the monthly play area inspection reports: **Received.**

- ii. To receive updates and consider any action required. **Cllr Nickerson has replaced the netting on the tower with plywood.**
 - iii. Update on request for a goal on the playing field. **These have been delayed. The Clerk to update on a delivery date as soon as one is available.** Clerk
 - iv. To consider action on damaged noticeboard in East Hatley. **The Clerk to pursue a repair.** Clerk
 - v. The village litter pick to be carried out on 6th November 2022. All
12. PUBLIC ACCESS DEFIBRILLATOR
- i. Logbook: **Report received.**
 - ii. Further actions: **Clerk to contact MAGPAS air ambulance service to arrange training.** Clerk
13. VILLAGE HALL
- i. Bookings: The Clerk reported that these are modest, but the band has resumed weekly bookings.
 - ii. It was noted at a previous meeting the wooden floor had some splintering which was considered hazardous and required remediation.

The landlord was approached and agreed to undertake the work with a contribution offered by the Parish Council. It was agreed the cost of around £1,700 would be shared 50/50 between the landlord and the Parish Council as it was considered part 'fabric' and part 'decoration'.

The work has been completed and the receipted invoice showed a total of £1,825. It was agreed £912.50 should be paid to the landlord as the Council's contribution.

The Parish Council was unable to seek three quotations for the floor repairs as the work was organised by Hatley Park Estate on behalf of the Landlord. Furthermore, the Parish Council considered the repair to the floor to be a matter of urgency, to avoid health and safety risks to future hall users.
 - iii. It was noted that help is needed with cleaning the hall. Cllr Cooper to get together a group of volunteers. Cllr: CC
 - iv. Cllr Cooper to add the Clerk to the Hatley resident's WhatsApp group so she can share bookings and request support when required. Cllr: CC
 - v. The booking form will be updated with new hire fees (£9/hour for local residents and £12/hour for non-residents) and a checklist of what is expected of clients after vacating the hall. Loss of deposit (£50) will become the cleaning fee if everything on the checklist is not satisfactory. Clerk

- vi. The Council is awaiting a response from Gamlingay Primary School about taking the stage in the hall's storage room. Clerk to chase. Clerk
14. CLIMATE ACTION
Nicola Jenkins is attending Gamlingay Climate Action group and will report back to the Parish Council. Cllr Cooper to look for local refill shops to recommend on the village website. NJ
Cllr: CC
15. CORRESPONDENCE
Still no response to a second request for a response on Moat Farm archaeological survey from SCDC. Clerk to chase. Clerk
16. FINANCE
- i. To reconcile the bank statement with payments and receipts for the period 1st April to 30th June 2022. **Complete.**
 - ii. Electronic payment: **It has been set up but needs testing.**
 - iii. It was noted as the completion of the toilet project fell at the same time the chair and a signatory Parish Councillor stood down, there was over a seven week delay in discharging a £1,428.60 invoice to John Wright, a sub-contractor on the toilet project.

This came to light at the AGM on 31st May. Due to personnel changeover and second signatories being on holiday, it was not possible to pay this for a further two weeks, so the new chair, Cllr Astor, offered to discharge the bill on behalf of the Parish Council – which was made on 1st June 2022; Cllr Astor was repaid by the Parish Council on 8th July 2022.
 - iv. The Clerk paid P Mann £30 for shelves for the new WCs – to be reimbursed by the Parish Council.
 - v. To consider the following payments for approval:
 - N Pearce, salary payment for July.
 - Huws Grey, final payment for Village Hall project – £27.54
 - Play area rent to M R L Astor – £1.00
 - Village Hall rent to M R L Astor – £1.00
 - Eon direct debit – £28.15 (15th January to 30th June 2022)
 - Zurich Insurance Renewal – £359.70
 All of the above agreed.
17. **TIME AND DATE OF THE NEXT MEETING:**
An Ordinary Meeting on Tuesday 18th October 2022 at 7.30 pm in Hatley Village Hall.
18. This meeting closed at 9.23 pm.