

Hatley Parish Council

Clerk to the Council: Kim Wilde, 36 Fairfield, Gamlingay, Cambs, SG19 3LG
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MEETING NOTICE

Dear Sir/Madam

I hereby give you notice that an Ordinary Meeting of Hatley Parish Council is due to be held on **Tuesday 19th March 2019 at 7.30 pm in Hatley Village Hall**. All members of the Council are hereby summoned for the purposes of considering and resolving upon the business to be transacted at the meeting, as set out hereunder.

Kim Wilde

Mrs Kim Wilde - Clerk to the Council
14th March 2019

AGENDA

1. To receive apologies for absence
2. Interests:
 - i. To receive declarations of interest
 - ii. To receive and consider dispensation applications for items on this agenda
3. Minutes for the Ordinary Meeting held on 15th January 2019 and the Extraordinary Meeting held on 5th March 2019 to be agreed and signed
4. To consider any matters arising
5. To open the meeting to members of the public for a maximum of ten minutes to enable them to address questions to the Parish Council
Questions relating to items not on the agenda shall not require a response or discussion until the following meeting
6. To receive a report from the County and District Councillors
7. To receive updates and consider any decisions, as required, for the local churches:
 - i. St. Denis
 - ii. Hatley St. George
8. To receive updates on local planning if available
9. Village Enhancement Projects:
 - i. To consider damage to verges between Hatley and East Hatley
 - ii. To receive an update on hedges at the East Hatley junction
 - iii. To finalise plans for the community Litter Pick on Sunday 24th March 2019
 - iv. To consider carbon zero community projects (SPEP)
 - v. To receive an update on Repair Cafés
10. Village Play Area:
 - i. To receive an update on the Play Area project
 - ii. To consider any other matters relating to the Play Area
11. Speeding Monitoring Sign:
 - i. To receive any updates
 - ii. To consider a solar power option
12. Public Access Defibrillator:
 - i. To receive any updates
 - ii. To confirm details of the community training sessions

13. Hatley Village Association:
 - i. To confirm the Chairman for 2019
 - ii. To receive a summary of recent and future events
 - iii. To receive confirmation of project funding decisions
14. Village Hall:
 - i. To receive a summary of recent and future bookings
 - ii. To receive an update on caretaker and cleaning duties
 - iii. To consider any improvements or maintenance work required
 - iv. To consider hall hire fees
15. Data Protection:
 - i. To approve the General Privacy Policy 2019
 - ii. To approve the 'Contact US' Privacy Notice 2019
 - iii. To consider the renewal of the Data Protection membership
 - iv. To consider payments by Direct Debit to the Information Commissioner for the annual membership fee
16. Village Website:
 - i. To receive an update on progress of the new website
 - ii. To approve the installation of Google calendar on the Clerk's laptop to facilitate a 'Hall Availability' function on the new website
 - iii. To approve the annual purchase of the SSL Certificate
17. To consider correspondence received:
 - i. The Gazette – Funding request
 - ii. Calor Rural Community Fund
 - iii. Local Validation List Consultation 2019
18. To approve the internal auditor for 2019-20
19. To consider payments for approval:
 - i. W. J. Flinders and Son – Sensor lighting at the Village Hall - £96.00
 - ii. M. R. L. Astor – Village Hall water rates June to December 2018 – £23.18
 - iii. Abacus Oil Experts – Village Hall boiler service – £125.00
 - iv. Federation Design Ltd – Website SSL Certificate – £60.00
 - v. H. M. Revenues and Customs – PAYE March 2019 – £18.60
 - vi. *K Wilde* – Salary payments March and April
 - vii. *K Wilde* – Overtime January to February 2019
 - viii. *K Wilde* – Travel expenses and purchases reimbursed January to March 2019 – £178.40
 - ix. *K Wilde* – Claranet internet fees reimbursed March 2018 to September 2018 and January 2019 to March 2019 – £69.35
 - x. *nPower* – Direct Debit 02.01.19 – Village Hall electricity (21.07.18 to 19.10.18) – £39.29
 - xi. *nPower* – Direct Debit 11.02.19 – Village Hall electricity (20.10.18 to 20.01.19) – £56.28
 - xii. *Information Commissioner* – Annual registration fee 2019-20 – £35.00 (by DD)
20. To agree the time and date of the next meeting: **Annual Parish Meeting 7.00 pm, followed immediately by the Annual General Meeting of the Parish Council, on 21st May 2019**
21. To note the time of meeting closure