

Hatley Parish Council

Clerk to the Council: Kim Wilde, 36 Fairfield, Gamlingay, Cambs, SG19 3LG
Tel: 01767 650596 Email: hatley-parish-clerk@hatley.info

MEETING NOTICE

Dear Sir/Madam

I hereby give you notice that an Ordinary Meeting of Hatley Parish Council is due to be held on **Tuesday 16th October 2018 at 7.30 pm in Hatley Village Hall**. Members of the public are welcome to attend. All members of the Council are hereby summoned for the purposes of considering and resolving upon the business to be transacted at the meeting, as set out hereunder.

Kim Wilde

Mrs Kim Wilde - Clerk to the Council
11th October 2018

AGENDA

1. To receive apologies for absence
2. Interests
 - i. To receive declarations of interest
 - ii. To receive and consider dispensation applications for items on this agenda
3. Minutes for the Ordinary Meeting held on 17th July 2018 and the extraordinary meetings held on 14th August 2018 and 11th September 2018 to be agreed and signed
4. To consider any matters arising
5. To open the meeting to members of the public for a maximum of ten minutes to enable them to address questions to the Parish Council
Questions relating to items not on the agenda shall not require a response or discussion until the following meeting
6. To receive a report from the County and District Councillors
7. To receive any updates on local churches
 - i. St. Denis' Church
 - ii. Hatley St. George Church
8. Planning:
 - i. To consider planning application S/3309/18/FL for the erection of Agricultural Worker's Dwelling at Barn Farm, East Hatley
 - ii. To receive notice of the Discharge of Condition 7 (written records of floor) of planning permission S/1703/17/LB for St. Denis Church, East Hatley S/3190/18/DC
 - iii. To receive information or updates on other local planning, including SCDC's monthly update (circulated by email), if applicable
9. Village Enhancement Projects:
 - i. Deterioration of verge and highway between East Hatley and Hatley St. George
 - ii. To receive an update on speeding data
 - iii. To consider establishing a community Speedwatch team
 - iv. To receive results of the survey on a Community Access Defibrillator and consider the purchase of a defibrillator and temperature-controlled cabinet

- v. To consider an amended draft of a Parish Emergency Plan
 - vi. To receive an update on the Orchards East project
 - vii. To consider any community volunteering tasks
10. Hatley Village Association
- i. To receive an update on recent events, decisions and finances
 - ii. To note future events
11. Village Hall
- i. To approve the new 10-year lease for the Village Hall
 - ii. To receive an update on the SCDC Community Energy Grant and new doors
 - iii. To consider purchasing key safe equipment
 - iv. To receive the report and recommendations from the annual fire inspection
 - v. To receive an update on recent and future bookings
 - vi. To receive an update on maintenance issues
12. Village Play Area:
- i. To receive an update on the purchase and forthcoming installation for the play area
 - ii. To consider any other matters relating to the play area
13. To receive an update on the village website
14. To consider correspondence received:
- i. CAPALC – General Data Protection membership
 - ii. Cambridgeshire County Council Highways Community Gritting Scheme
 - iii. Gamlingay Parish Council – Remembrance Sunday parade
 - iv. Cambridgeshire County Council’s Stronger for Longer campaign
 - v. South Cambs District Council’s September news bulletin
15. To consider the Draft Cambridgeshire Statement of Community Involvement
16. To reconcile income and expenditure against the bank account Q2, July to September 2018
17. To consider payments for approval:
- i. *nPower* – £2.15 Village Hall electricity (Direct Debit)
 - ii. *CAPALC* – £25.00 General Data Protection membership fee to April 2018
 - iii. *SLCC* – £50.00 Clerk’s annual membership
 - iv. *M Eagle* – £26.99 Commissioner of Oath fee for Village Hall lease and key cutting
 - v. *Robin Harris Joinery Ltd* – £2,922.00 Village Hall doors
 - vi. *K Wilde* – Salary payments October, November and December 2018
 - vii. *K Wilde* – £244.47 Overtime July to September 2018
 - viii. *K Wilde* – £ 41.79 Travel and office expenses Sept to Oct 2018
18. To agree the time and date of the next meeting: **7.30 pm on Tuesday 15th January 2019**
19. To resolve that under Section 1 of the Public Bodies (Admissions to Meetings) Act 1960 and in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw whilst matters pertaining to item 20. are discussed
20. To resolve upon amendments to the terms of employment for Mrs K Wilde
21. To note the time of meeting closure